

Site Operating Procedure (COVID-19 related)
Iverna Gardens Montessori
Updated 27th August 2020

Children

- Only symptom-free (or previously isolated), with NO other illness, to attend.
- If children seem unwell, we will call parents and send the child home immediately
- Children with a cough are unable to be at school (unless we have been previously informed about it from a doctor; for example, an asthmatic cough) or until they have had a negative Covid test result.

Classroom

- From the children's perspective, we would like school to be as familiar as possible. However, there will be some changes.
- Children will be encouraged to wash hands before entering the school/playground, encouraged to wash their hands regularly, or as necessary, as well as before eating snack, and after sneezing/blowing nose.
- Snack to be prepared for the children and given to children when requested/suggested.
- Children to bring in a named water bottle, which teachers will top up as necessary (bottles to be easily accessible).

Teachers

- Only symptom-free (or previously isolated), with NO other illness, to attend.
- Wash hands on arrival, before sessions, and at regular intervals throughout the day.
- Adopt physical distancing precautions (two metres) with the parents and other teachers.
- Teachers to attend in-house training on infection control procedures, COSHH, and what to do if they have a COVID concern.
- Where possible, teachers are to travel to school by the method least likely to involve contact with other people. Teachers to wear masks and gloves if travelling on public transport, remembering that these are simply a second skin.
- School smocks to be washed between each session. Teachers to have one smock for the morning session, one for the afternoon and these should be washed regularly (at least weekly).

Parents

- Only symptom-free (or previously isolated), with NO other illness, to drop off or collect.
- Children are to be dropped off into the playground. Parents admitted into the playground only exceptionally to ameliorate a child's distress.
- Parents to follow government guidance on self-isolating if they have travelled before coming back to school.
- Strict physical distancing to be maintained outside the school (with other parents and children).

- Drop off and collection times to be longer to make distancing easier. Parents to have two drop off points to prevent crowding.

Classroom hygiene

- The classroom and activities will be electromagnetically disinfected after each session. All soft furnishings, or activities that cannot be sufficiently cleaned will be removed.
- Cleaning products will be left in various places around the school so items can be easily and quickly cleaned as necessary.
- PPE not considered necessary for daily use (apart from toileting needs). However, a supply of PPE (gloves, apron, face-mask/visors) are available should a child develop illness to protect the child's teacher, and those cleaning where the child has been.

Premises

- Hand-washing facilities outside school for entry
- Hand washing station outside in the playground
- Queuing markings will be on the ground to help with physical distancing
- Windows/doors open where possible, and in between the sessions
- No items allowed from home
- Disinfect shared computers between users (without damaging them)
- Adequate supplies of cleaning materials will be available in the school
- The school cleaner will attend twice weekly as normal
- Outdoor space to be used lots more.
- There will be no sand play, and the outdoor equipment will be rotated daily.
- For hygiene reasons, buggies will not be allowed inside the playground.

Suspected illness (of any sort)

- Immediate isolation and collection
- To the extent that it is possible, the child's teacher should maintain physical distance; the vertical difference will help. Use PPE as necessary.
- Any teacher experiencing symptoms of any illness to return home immediately by a method least likely to put others at risk.

Please note that with the Latest Government advice:

- Where the child, young person or staff member tests positive, the school will advise the local health protection team and will follow any instructions given.
- We will only close if told to do so.